



15 – 17 Sydney Street, Muswellbrook NSW 2333 ABN: 550 010 525 26

☎ 6543 2011 📧 info@muswellbrookworkers.com.au

Chief Executive Officer: Paul Cooper

President: Dennis Sheehan

23rd August 2024

NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of the Muswellbrook & District Workers Club will be held in the Main Lounge of the Club premises, 15-17 Sydney St, Muswellbrook on:

Sunday 29th September 2024 at 8:30am

Nominations are now called for positions of Director of Muswellbrook & District Workers Club Ltd.

Nominations close at 5pm Thursday 5th September 2024.

All nominations must be handed to the Secretary Paul Cooper by close of nominations.

Prospective directors must also now obtain a Directors Identification Number from the Australian Business Registry Service (ABRS) due to amendments made to the Corporations Act 2001.

Nomination forms are available from the Secretary Paul Cooper.

MEETING AGENDA

- Meeting Open/ Welcome & Introductions
- Establish a Quorum
- Apologies
- In Remembrance
- Minutes of the 2023 AGM held on Sunday 8th October 2023.
- President's Report
- CEO's Report
- Auditors Report & Financial Statements
- Ordinary Resolutions
- Responses to prior submitted questions
- General Business
- Declaration of Board Election
- Meeting Close

Ordinary Resolution 1

The Members approve Phyllis Monro #347 be given Life Membership for her contributions to the Club.

Ordinary Resolution 2

- (a) The Members approve expenditure by the Club not exceeding \$5,000 until the Annual General Meeting in 2025 for the following expenses subject to approval by the Board of Directors:
 - i. The cost of meals and beverages for each Director at a reasonable time before or after a Board or Committee meeting, on the day of that meeting.
 - ii. Reasonable expenses incurred by Directors either within the Club or elsewhere in relation to such other duties including entertainment of special guests of the Club and other promotional activities approved by the Board on production of documentary evidence of such expenditure.



15 – 17 Sydney Street, Muswellbrook NSW 2333 ABN: 550 010 525 26

☎ 6543 2011 📧 info@muswellbrookworkers.com.au

Chief Executive Officer: Paul Cooper

President: Dennis Sheehan

- (b) The Members acknowledge that the benefit in paragraph (a) is not available to Members generally, but only for those who are Directors of the Club.

Ordinary Resolution 3

- (a) The Members approve expenditure by the Club not exceeding \$10,000 until the Annual General Meeting 2025 for professional development and education of Directors over the following 12 months. Including:
- i. The reasonable cost of Directors attending the Clubs NSW Annual General Meeting.
 - ii. The reasonable cost of Directors attending meetings of other Associations of which the Club is a Member.
 - iii. The reasonable cost of Directors attending seminars, lectures, trade shows/ displays, organised study tours a similar events as may be determined by the Board from time to time.
 - iv. The reasonable cost of Directors attending other Clubs for the purpose of observing their facilities and methods of operation.
 - v. Attendance at functions with spouses where appropriate and required to represent the Club.
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally, but only for those who are Directors of the Club.

Ordinary Resolution 4

- (a) The Members approve expenditure by the Club until the Annual General Meeting in 2025 for an honorarium of \$2,844 per Director.
- i. The honorariums referred to in paragraph (a) be paid by equal monthly downloads onto the Membership card of the Directors receiving the honorariums at the approval of the Board. The honorarium will increase by CPI at each AGM.
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to Members generally but only those who are Directors of the Club.

Notes

1. To be passed each Ordinary Resolution must receive votes from a simple majority of those Members who are eligible to do so vote in person on the Ordinary Resolution at the Meeting.
2. Life Members and Financial Members are eligible to vote on each of the Ordinary Resolutions.
3. Under the Registered Clubs Act, Members who are employees of the Club are not eligible to vote.
4. Please direct any questions including those about the Ordinary Resolutions in writing at least seven (7) days in advance of the Annual General Meeting to the Secretary, so informed responses can be provided at the meeting.
5. Proxy voting is prohibited by the Registered Clubs Act.
6. Each of the Ordinary Resolutions has been proposed by the Board.

Paul Cooper

Chief Executive Officer, Secretary